

Lee Anaya

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SUMMARY

Meridian Technical Charter High School (MTCHS) junior seeking an internship in my senior year.

EDUCATION

Meridian Technical Charter High School, Meridian, ID GPA 3.67

Expected: 2027

WORK EXPERIENCE

Online Event Manager: RetroGamingNow (RGN)

2025-Present

- Create and organize monthly online events on RGN Discord server
- Communicate plans and ideas with server owner and ensure completion
- Schedule, host, and announce events around times of availability

Freelance: Artist

2024-2025

- Created and managed forms for commissioners
- Communicated with commissioners on their preferences
- Produced character artwork in expected time

RELATED EXPERIENCE

Graphic Design

- Create logos, flyers, and other branding and advertisements using Adobe design

Web Design

- Design accessible and appealing web and mobile app layouts using HTML/CSS and Figma

Photography

- Capture and edit photos to make pleasing compositions to create a photography portfolio

VEX Robotics

2023-2024

- Assisted in the design and construction of a VEX robot
- Documented progress and challenges in a notebook

CERTIFICATIONS

Microsoft Office Specialist: Excel Associate (Microsoft 365 Apps)

2026

Occupational Safety and Health Administration: 10-hour General Industry

2025

Microsoft Office Specialist: PowerPoint Associate (Office 2019)

2025

Microsoft Office Specialist: Word Associate (Office 2019)

2025

Adobe Certified Professional in Graphic Design & Illustration Using Adobe Illustrator

2024

Adobe Certified Professional in Visual Design Using Adobe Photoshop

2024

IT Specialist - HTML and CSS

2024

HONORS, ACCOMPLISHMENTS & SERVICE

SkillsUSA

2023-Present

- Responsible for duties as Chapter Secretary
- Attend weekly meetings to collaborate and notate information on past and future events
- Compete at SkillsUSA State level for leadership and technical competitions of Quiz Bowl, Promotional Bulletin Board, Advertising Design, and VEX Robotics

National Technical Honors Society

2023-Present